Harbor House — Fictional Demo — Handover record

Northline Build Co. (fictional) · Harbor House · 100 Sample Quay, Example City

Local operator-prepared closeout export; not a legal certification and does not guarantee completeness of a construction job. Open and ready-for-review items are explicitly listed as outstanding.

Open: 2 · Ready for review: 1 · Closed: 1

Punch items

Adjust lobby door closer OPEN

Door returns too quickly; tune closer and confirm latch.

Trade	carpentry
Assignee	M. Chen (fictional)
Priority	high
Due	2026-11-18
Location	Lobby / west entry
Completion note	—
Review note	—

Evidence

- None

Label panel circuit schedule OPEN

Add durable labels to final two circuits.

Trade	electrical
Assignee	R. Silva (fictional)
Priority	normal
Due	2026-11-20
Location	Electrical room
Completion note	—
Review note	—

Evidence

- None

Finish kitchen sealant line READY

Fictional ready-for-review example; no real site work claimed.

Trade	plumbing
Assignee	A. Noor (fictional)
Priority	normal
Due	2026-11-19
Location	Ground floor / kitchen
Completion note	Fictional completion note recorded for review; not an inspection result.
Review note	—

Evidence

- FICTIONAL-REVIEW-SAMPLE.pdf

Replace cracked basin waste cover CLOSED

Fictional workflow example; not a real site observation.

Trade	plumbing
Assignee	A. Noor (fictional)
Priority	low
Due	2026-11-12
Location	Level 2 / washroom
Completion note	Fictional completion example; no real work or inspection claimed.
Review note	Fictional operator-review example; not legal acceptance.

Evidence

- FICTIONAL-DEMO-NOT-REAL-SITE-EVIDENCE.pdf

Document register

Title	Type	Attachment	Note
Fictional O&M manual register example	manual	FICTIONAL-DEMO-NOT-REAL-SITE-EVIDENCE.pdf	Sample register entry only.

Attachments

- FICTIONAL-REVIEW-SAMPLE.pdf
- FICTIONAL-DEMO-NOT-REAL-SITE-EVIDENCE.pdf